



MINUTES OF THE HERITAGE OFFICERS' COMMITTEE MEETING

DATE: WEDNESDAY, 8 JANUARY 2025, AT 9:00

1.	Opening and Welcome SQ opened the meeting at 9:00 and welcomed all present to the first meeting of 2025.	
2.	Attendance: Ms Sandisiwe Qashane (SQ) (Acting Deputy Head) Mr Philani Ndabezitha (PN) (Acting Specialist Heritage Officer) Ms Celeste Rossouw (CR) (Senior Heritage Officer) Ms Sphephelo Dube (SD) (Heritage Officer) Ms Nokubonga Dlamini (ND) (Heritage Officer) Mr Siyabonga Mbatha (SM) (Heritage Officer) Ms Ros Devereux (RD) (Consultants Heritage Specialist)	
3.	Apologies Ms Khanyi Zondi (KZ) (Senior Admin Officer) Ms Sindisiwe Khumalo (SK) (Heritage Officer)	
4.	Approval of Agenda It was noted that the item 10.5 contained a combination of two case headers for separate applications: the application for the renewal of the permit for 3-5 Rapson Road, Windermere, Durban and the new application for the alterations and additions to 40 St Andrews Drive, Durban North. It was agreed to add the application for 3-5 Rapson Road as 10.6 since it was a straight renewal of the permit issued in 2021. Item 10.5 was changed to correctly reflect the case for 40 St Andrews Drive. RD proposed and SD seconded the adoption of the agenda.	
5.	Approval of Minutes of the Previous Meeting The minutes of the previous meeting, held on the 18 December 2024, had been circulated and were taken as read. They were reviewed, amended and adopted. ND proposed the adoption and SQ seconded the motion.	
6.	Disclosure of conflict of interest None	
7.	Confidential matters No confidential matters were identified.	
8.	Standing Items	
8.1.	Legal Matters No legal matters were discussed.	

8.2.	Site Inspections undertaken 8.2.1. 280 Jabu Ndlovu Street, Pietermaritzburg RD and ND reported that they had inspected the property on the 19 December 2024 and found that unauthorised work had been undertaken. The owners were required to submit previously approved plans. The proposed work was extensive but not all of the proposals had been included in the plans. The owners were requested to discuss the details of the proposed work with their architectural professional so that revised drawings could be compiled with the assistance of a heritage specialist.	ND
8.3.	Site Inspection reports 8.3.1. Illegal housing close to King Goodwill Zwelithini Airport in Ulundi CR presented her report on the encroachment of housing on the boundaries of the airport site. The development triggers s41 and the NEMA.	CR
8.4.	Proposed Site Inspections 8.4.1. NG Kerk, Greytown 8.4.2. Ndelu site 8.4.3. 5 Beachway, Durban North 8.4.5. 24 Campbell Avenue, Windermere, Durban 8.4.6. 53 Eighth Avenue, Windermere, Durban 8.4.7. 124 J B Marks Road/7 Loudon Road, Glenwood, Durban 8.4.8. 636 South Coast Road, Clairwood, Durban 8.4.9. 17/25 High Road, Berea, Durban	
8.5.	Interim and Close Out Reports There were no reports submitted for review. SQ had received an interim report for the Umgeni Water buildings at 310 Burger Street that would be reviewed at the next meeting.	SQ
8.6.	Administrative Matters 8.6.1. Sahr's issues and training of users: RD noted that several applications had been submitted on the 30 October 2024 under a temporary profile. Some of these were in Spanish. No one had reported this so she would report to Sahr's management and copy KZ and SQ in on the email. RD also noted that a number of applicants were not putting the street address in the case header and she would also raise the matter with Sahr's management so that aspect could be made clearer in the application. SQ would follow up regarding loading the Sahr's tutorial to the Amafa website. 8.6.2. App meeting 13 January 2025: programme 2 staff members (with the exclusion of RD) were required to attend a meeting via Teams on Monday 13 January 2025 at 9:00.	RD. SQ

9. Matters Arising

	There were no matters arising			
--	-------------------------------	--	--	--

10. New Matters

10.1.	<p>Proposed Additions and Alterations on Erf 2326 Durban North, being at 42 Gleneagles Drive, Durban North, s37 Case number: SAH24/24276 & 24/461</p> <p>CR presented the case.</p> <p>DISCUSSION Amongst other things, the following was discussed:</p> <ul style="list-style-type: none"> • CR noted that there was a rounded portion of the building that was not being repeated on the upper floor. She proposed that this was a significant feature that should be repeated on the upper floor. However, the committee disagreed. • It was agreed that the heritage resources on the property were not worthy of conservation and no amendments to the drawings were required. <p>DECISION</p> <ul style="list-style-type: none"> • The committee resolved to grade the property Not Conservation Worthy (NCW). • The committee resolved to approve the application as there would be no negative impact on heritage resources. 	Celeste Rossouw
10.2.	<p>Proposed Additions and Alterations on Erf 8881 Durban, being at 176 Sphiwe Zuma Avenue, Umbilo, Durban, s37 Case number: SAH24/24278 & 24/462</p> <p>ND presented the case.</p> <p>DISCUSSION Amongst other things, the following was discussed:</p> <ul style="list-style-type: none"> • The committee noted that the application was for an ancillary unit without any impact on the existing main house. However, it was noted that the main building was in a poor condition. • It was agreed that the heritage resources on the property were worthy of conservation as they contributed to a streetscape that contained similar styled buildings dating from the Post-War Union Period. <p>DECISION</p> <ul style="list-style-type: none"> • The committee resolved to grade the property Grade IIIc. • The committee resolved to approve the application as there would be no negative impact on heritage resources. 	Nokubonga Dlamini

10.3.	<p>Proposed Additions and Alterations at Portion 6 of Erf 1509 Wentworth being at 110 Dr Hoosen Haffeejee Road, Durban, s37 Case number: SAH24/24289 & 24/466 CR presented the case.</p> <p>DISCUSSION Amongst other things, the following was discussed:</p> <ul style="list-style-type: none"> • The committee noted that a full set of drawings was not submitted for the additional floor to the house. Sections and elevations must be submitted. • The age of the additions at the rear was unclear. <p>FURTHER REQUIREMENTS</p> <ul style="list-style-type: none"> • A full set of drawings, including sections and elevations, depicting all the proposed work, including that on the outbuildings, was required. 	Nokubonga Dlamini
10.4.	<p>Proposed Additions and Alterations Erf 3723 Durban North, being at 40 Sea Cow Lake Road, Durban North, s37 Case number: SAH24/24290 & 24/464</p> <p>SD presented the case.</p> <p>DISCUSSION Amongst other things, the following was discussed:</p> <ul style="list-style-type: none"> • The committee noted that the application was for an extension for the existing warehouse and for a new warehouse on an open piece of ground. • The heritage resources on the property were previously assessed for a grading of IIIc as they contributed to the remnants of the early industrial development of the area. <p>DECISION</p> <ul style="list-style-type: none"> • The committee confirmed the previous grading of the property as Grade IIIc. • The committee resolved to approve the application as there would be no negative impact on heritage resources. 	Sphephelo Dube
10.5.	<p>Proposed alterations and additions on Erf 1999 Durban North, being at 40 St Andrews Drive, Durban North, s37 Case number: SAH24/24298 & 24/463</p> <p>PN presented the case.</p> <p>DISCUSSION</p>	Philani Ndabezitha

	<p>Amongst other things, the following was discussed:</p> <ul style="list-style-type: none"> • The committee noted that application was for additions to the existing building. • It was agreed that the heritage resources on the property were not worthy of conservation and a grading of Not Conservation Worthy (NCW) was assigned to the site. <p>DECISION</p> <ul style="list-style-type: none"> • The committee resolved to grade the property Not Conservation Worthy (NCW). • The committee resolved to approve the application as there would be no negative impact on heritage resources. 	
10.6.	<p>Renewal of Amafa Permit Number 2121-06-08a for Proposed Additions and Alterations on Rem of Portion 5 of 301 being at 3/5 Rapson Road (485 Windermere Road), Durban, S37 Case number: SAH24295</p> <p>CR presented the case.</p> <p>DISCUSSION</p> <p>Amongst other things, the following was discussed:</p> <ul style="list-style-type: none"> • The committee noted that the application was for a renewal of the permit 2021-06-08a • It had been agreed previously that the heritage resources on the property were worthy of conservation as Grade IIIb heritage resources <p>DECISION</p> <ul style="list-style-type: none"> • The committee confirmed the grading of Grade IIIb that had been previously assigned to the site. • The committee resolved to approve the application as there would be no negative impact on heritage resources. 	Celeste Rossouw

11. OTHER MATTERS

11.1. State of the hut floors at Umgungundlovu and Ondini: CR reported that the hut floors and site features needed to be cleaned again. She suggested that she, DM and SM conduct the work as a training session for the staff at the sites. The Chair reminded CR to consult Mr Mbulelo.

11.2. KwaCeza: CR said that she was still working on the management plan for the site but the archaeological site still needed to be surveyed.

The Chair reminded CR to consult Maria Grazia who was also working on this site.

12. ADOPTION OF RESOLUTIONS AND DECISIONS

The committee reviewed the recorded resolutions and decisions and ND proposed their adoption which SD seconded. The resolutions and decisions were then adopted.

13. CLOSURE

There being nothing further to discuss, the meeting closed at 11:28.

14. DATE OF NEXT MEETING

The next meeting would be held via Teams on Wednesday 15 January 2025, at 9:00.

Adopted: 15 January 2025

Chairperson: Sandisiwe Qashane



Secretariat: Khanyi Zondi

