KWAZULU-NATAL
AMAFA
& RESEARCH INSTITUTE

SENIOR SPECIALIST: WORLD HERITAGE

Total cost to company: R958 824 – R1 125 825 pa

The KwaZulu-Natal Amafa and Research Institute seeks to employ a suitably qualified and competent individual to fill the position of a **Senior Specialist: World Heritage**. This post is stationed in Pietermaritzburg and Ulundi.

JOB PROFILE

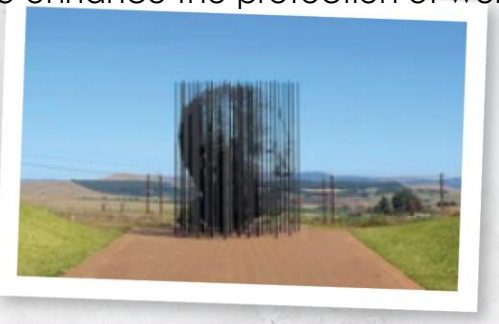
To manage the development and management of cultural world heritage sites in KwaZulu-Natal and ensure that their programmes are linked with the priorities of the KwaZulu-Natal Provincial Government while adhering with the principles that govern the World Heritage Convention.

MINIMUM REQUIREMENTS

- NQF 10 (PhD degree in the related field);
- 10 years' experience in field related to the heritage sector of which 5 years must be experience related to World Heritage;
- Must have participated in writing a Nomination Dossier for a World Heritage Site;
- Must have attended training or have knowledge of how to evaluate a site that is nominated to the UNESCO List of World Heritage Sites; &
- Driver's Licence.

KEY PERFORMANCE AREA

- Develop and assist in the maintenance of a management system of operational protocols for a world heritage site
- Provide support to the entity with inputs in terms of the management system and operational planning within the reporting guidelines
- Develop and manage the coordinating of Management Authorities and relevant stakeholders
- Coordinate the nomination process and manage the inscription and operationalisation of world heritage sites
- Manage and coordinate scientific and academic outputs and how they enhance world heritage sites
- Manage strategic heritage projects within Amafa Institute and the Province of KwaZulu-Natal
- Raise funds from the donor community and relevant sector funding bodies in order to enhance the protection of world heritage sites


- Liaise with other key stakeholders where necessary
- Develop and manage budget in line with relevant legislations

APPLICATION PROCEDURE

1. An application package must include an application letter, CV, copies of qualifications
2. Applications must be addressed to the Head of Secretariat and Administration
3. Applications must be submitted to applications@amafainstitute.org.za
4. **Closing date is Friday, 3 November 2023**
5. For enquiries, please contact the Head of Secretariat and Administration, Dr Mxolisi Dlamuka, ceo@amafainstitute.org.za or 033 3946543

NOTES

- Applicants must be South Africans or be a permanent resident in South Africa.
- The Amafa Institute is guided by the principles of Employment Equity.
- Disabled candidates are encouraged to apply and an indication in this regard would be appreciated.
- The position will require the incumbent to travel between Pietermaritzburg and Ulundi offices of organisation.
- The interview process may be conducted through an online platform.
- Amafa Institute may require applicants to undergo a competency test as part of the selection process.
- The Amafa Institute reserves the right not to make an appointment.